



**APPLICATION FOR ARB FINAL DESIGN
REVIEW**

Fees (Payable to WPOA)

Date

New House: \$750.00 Addition: \$250.00 Deck: \$100.00 Miscellaneous: \$50.00

Property Information

E-911 Address:

Subdivision: Lot Number:

Contact Information

Owner(s) Name(s):

Mailing Address:

Email(s):

Primary Phone: Other Phone:

Architect or Designer:

Mailing Address:

Email(s): Phone Number:

General Contractor:

Mailing Address:

Email(s): Phone Number:

Construction and Materials Information

Total square footage of living space in the house (for new houses):

Provide the manufacturer's name and the color of materials used for the building components listed below. For components not used on this project, please indicate N/A for not applicable.

Exterior siding:

Exterior trim (Not same as siding):

Roofing Material (Note that Shingles must be minimum 250# or 40 year):

Windows:

Front exterior door:

Garage door:

Other exterior doors:

Foundation:

Deck(s):

Chimney(s):

Gutters and downspouts:

Retaining walls:

Walkways:

Materials/components not listed above:

NOTE: *A sample board to include all materials and colors must be submitted with the plans and application.*

WPOA Board of Directors Survey

Time of Ownership:

Less than 1 year: 1 – 5 Years: More than 5 years:

Purpose of Renovations or additions:

Improving for self: Improving to sell: Improving for rental property:

AGREEMENT

THIS AGREEMENT is made by and between the **WINTERGREEN PROPERTY OWNERS ASSOCIATION INC. on behalf of the WINTERGREEN ARCHITECTURAL REVIEW BOARD**, (hereinafter called the “ARB”) and

Print:

Print:

(hereinafter called the “Owner(s)”) and relates to the review and approval of a structure [or changes to a structure] to be located on **Lot** **Block** **Section** (hereinafter called the “Lot”).

WITNESSETH

1. The **Owner(s)** has read BUILDING OR MODIFYING YOUR HOME AT WINTERGREEN and other controlling documents and understands the conditions of building or modifying a home here at Wintergreen.
2. The ARB agrees to review the **Owner’s** plans for the Lot and either to approve such plans or to communicate to Owners the reasons why the plans are not approved.
3. The **Owner(s)** agrees to build, construct and finish any structure, building, addition or modification strictly according to the plans and specifications approved by the ARB for the Lot. (Exterior should be completed within 1 year from start of construction.)
4. **The Owner(s) agrees that no change shall be made in any detail, finish or other aspect** of the structure built or modified on the Lot from the plans approved by the ARB without the prior review and approval of the ARB and the County Building Inspection Department where required.
5. The **Owner(s)** hereby **agrees to reimburse WPOA for all costs expended by the ARB/WPOA** to enforce the terms of this agreement including but not limited to court costs and reasonable attorney fees as provided for by the Virginia Property Owners Association Act, Code of Virginia, Title 55, Chapter 26.

WITNESS the following executions: (**Must** be signed by **Owners**, faxed copies will be accepted)

OWNERS:

ARB:

WINTERGREEN ARCHITECTURAL REVIEW BOARD

88 Wintergreen Drive
Roseland, VA 22967-2162
Phone: 434-325-8533